



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government advancing quality of life"

***REVISED 09-05-2012**

MEMORANDUM

GARY R. PETRE
County Administrator

TAMMIE J. JAEGER
Administrative Assistant
Confidential

TO: Editors

FROM: Gary R. Petre, County Administrator

DATE: August 30, 2012

SUBJECT: JEFFERSON COUNTY Meetings – Week of September 3, 2012

September 3, 2012 Monday	Labor Day! Courthouse Closed		
September 4, 2012 Tuesday	Highway Committee	8:00 a.m.	Highway Office 141 W. Woolcock St, Jefferson
	Parks Committee	1:00 p.m.	Jefferson County Courthouse, Rm 202
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
September 5, 2012 Wednesday	Courthouse Security & Facilities Committee	8:15 a.m.	Jefferson County Courthouse, Rm 202
	Infrastructure Committee	10:00 a.m.	Jefferson County Courthouse, Rm 112
September 6, 2012 Thursday	Fair Park Committee	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
September 7, 2012 Friday	*Infrastructure Committee	7:30 a.m.	Jefferson County Courthouse, Rm 112
September 8, 2012 Saturday	Lake Ripley Management District – Budget Hearing	8:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
	Lake Ripley Management District – Annual Meeting	9:00 a.m.	Oakland Town Hall N4450 CTH A, Cambridge
September 9, 2012 Sunday	No Scheduled County Meetings		



Agenda

Jefferson County Highway Committee Meeting

Tuesday, September 4, 2012

8:00am

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin

Committee Members: Ron Buchanan, Chairman; George Jaeckel, Vice Chairman; Al Counsell, Secretary; Glen Borland, Blane Poulson

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Minutes from August 7, 2012 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss status of potential sites for future highway facility
 b. Review 2013 road aid petitions
 c. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE
Jefferson County Courthouse
320 S Main Street, Rm 202
Jefferson WI 53539

September 4, 2012 @ 1:00 p.m.

Committee: Glen Borland, Mike Kelly, Rick Kuhlman, Steve Nass, Augie Tietz

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the August 6, 2012 Meeting Minutes
7. Communications
 - a. Rock River Trail Formally Dedicated in Jefferson – Daily Jefferson County Union
 - b. Board OK's Memo About Glacial Heritage Area – Watertown Daily Times
 - c. Dog Days of Summer – Daily Jefferson County Union and Jefferson City Cable
 - d. Mason Jar Jamboree on September 22 – Daily Jefferson County Union
 - e. Great Rock River Sweep – Daily Jefferson County Union
 - f. Rock River Sweep Seeks Cleanup Volunteers – Jefferson County Advertiser
 - g. Jefferson Boys Win P-E Invite
 - h. Email from George Blackwell regarding metal detecting in county parks
8. 2013 Budget discussion
9. Discussion and possible decision to use \$25,000 from the Carol Liddle Fund for the Garman Knowlton project
10. Discussion and possible decision to use \$6,000 from the Carol Liddle Fund for a shelter at Garman Nature Preserve
11. Discussion and possible decision to lower speed limit on Hwy B, Rock River Park
12. Discussion and possible decision on the request to lower speed limit on CTH J from the bike trail to City of Jefferson
13. Quirk Foundation Grant Request – Supervisor Tietz
14. Disc Golf at Welcome Travelers Park
15. Kanow Tree Harvest Update
16. GHA Update
17. Set Tentative Meeting Dates/Times for: October 1, 2012
18. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda.

**Individuals requiring special accommodations for attendance at the meeting
should contact the County Administrator at 920-674-7101; 24 hours prior to the meeting,
so appropriate arrangements can be made.**



Aging & Disability Resource Center Advisory Committee

Health/Human Services Conference Room

1541 Annex Road
Jefferson, WI 53549

Tuesday, September 4, 2012
1:00 PM

Committee Members: Nancy Haberman, Chair; Carol Battenberg, Dan Krause, Jim Mode, Marian Moran, Georganne Mortensen, Earlene Ronk & Mary Ann Steppke

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 8/7/12 Minutes
7. Communications
8. Advocacy/Legislative Updates
9. ADRC Monthly Report
10. Dementia Specialist Funding Opportunity
11. 2013-2015 Aging Plan Public Hearing Report
12. State Medical Society Pilot Project: *Honoring Choices*
13. Transportation Planning
14. Fall Prevention Month
15. Set next meeting date and possible agenda items
16. Adjourn

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The Committee may discuss and/or take action on any item specifically listed on the agenda

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

320 S. Main Street

Jefferson, WI 53549

September 5, 2012 at 8:15 a.m.

Committee Members by SCR 70.39

*Randy R. Koschnick
Circuit Court Judge*

*John Molinaro
County Board Chair*

*Gary Petre
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Michael Onheiber
Family Court Commissioner*

*Susan Happ
District Attorney*

*Paul Milbrath
Sheriff*

*Jennifer Weber
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Em. Mgmt Director*

Other Members:

*Mark Miller
Central Svs. Mgr.*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from June 6, 2012 meeting.
5. Communications.
6. Citizen comments.
7. Closed Session: The Committee may enter into Closed Session to consider strategy for crime detection or prevention under §19.85(1)(d), Wis. Stats.
8. Reconvene to Open Session for possible action and consideration of the items discussed in Closed Session and the remaining agenda items.
9. Courthouse Security Plan Update:
 - a) Courthouse Security Training for Staff.
 - b) Status Report on the Courthouse Security Entrance Design Project. (Mr. Miller)
 - c) Video Monitor for Second FCC Courtroom – Room 124.
10. Continuity of Operations Report (Ms. Haugom).
11. Tentative future meeting dates:
 - December 5, 2012 at 8:15 a.m.
 - March 6, 2013 at 8:15 a.m.
 - June 5, 2013 at 8:15 a.m.
 - September 4, 2013 at 8:15 a.m.
 - December 4, 2013 at 8:15 a.m.
12. Adjourn.

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Infrastructure Committee

AGENDA

Jefferson County Courthouse
320 S. Main Street, Room 112
Jefferson, WI 53549

September 5, 2012

10:00 a.m.

Committee Members

Richard Jones, Rick Kuhlman, Vice Chair, Russell Kutz, Don Reese, Chair, Dick Schultz, Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the August 15, 2012 Infrastructure Committee meeting minutes
7. Communications
8. Discussion and possible action on bids to replace CCAP wiring for the courts
9. Security entrance design update
10. Courthouse bathroom remodeling project update
11. Closed Session per §19.85 (1)(e) Deliberating the purchase of public property
12. Reconvene in open session to take possible action on item discussed in closed session
13. Potential items for the Committee's next meeting
14. Set tentative next committee meeting time and date.
15. Adjourn

2012	2013
September 19 th @ 1:30 p.m.	January 16 th
October 17 th	February 20 th
November 21st	March 20 th
December 19 th	April 17 th

All meetings in Room 112 at 10:30 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

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**Fair Park
Committee Members:**

Ron Buchanan, Chair

Blane Poulson, Vice Chair

Matthew Foelker, Secretary

Gregory Torres

Paul Babcock

**FAIR PARK COMMITTEE
MEETING AGENDA**

September 6, 2012

8:00 a.m.

Jefferson County Fair Park

Activity Center

503 N. Jackson Avenue

Jefferson, WI 53549

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of July 12th – 15th and August 2nd Meetings
7. Communications
8. 2012 Fair Follow-Up
 - a) Sponsor Food Building
 - b) Sponsor Update
 - c) Financial Report
9. 2013 Budget
 - a) Capital Projects
 - b) Operating Budget
 - c) Approval of the 2013 Fee Schedule
10. Fair Park Director's Report
 - a) Entertainment Contract
 - b) IEBA & IAFE Conference/Convention attendance
11. Fair Park Supervisor's Report
12. Fair Office Report
 - a) DATCP Reports
 - b) Summer Help
 - c) District 4 Fall Meeting
13. Set next meeting date September 19, 2012 Fair Open Forum; October 4th and Potential Future Meeting Agenda Items
14. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

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Infrastructure Committee

AGENDA

Jefferson County Courthouse
320 S. Main Street, Room 112
Jefferson, WI 53549

September 7, 2012

7:30 a.m.

Committee Members

Richard Jones, Rick Kuhlman, Vice Chair, Russell Kutz, Don Reese, Chair, Dick Schultz, Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Approval of the August 5, 2012 Infrastructure Committee meeting minutes
7. Communications
8. Closed Session per §19.85 (1)(e) Deliberating the purchase of public property
9. Reconvene in open session to take possible action on item discussed in closed session
10. Potential items for the Committee's next meeting
11. Set tentative next committee meeting time and date.
12. Adjourn

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Lake Ripley Management District

Budget Hearing

September 8, 2012

8:00 A.M.

Oakland Town Hall

Annual Meeting Agenda

September 8, 2012

9:00 A.M.

Oakland Town Hall

- I. Call to Order
- II. Approve 2011 Annual Meeting Minutes
- III. Nomination of Board Candidates
(Name on ballot: Georgia Gomez-Ibanez, incumbent)
- IV. Chairman's Report
- V. Treasurer's Report
- VI. Budget and Tax Levy
- VII. Tabulation of Vote and Election of Board Members
- VIII. Adjournment